

The ***Plan to Complete Degree Requirements Form*** must be filed by any graduating student who wishes to participate in Commencement but will be short credits (6 at most) at the time of Commencement (for example, missing a liberal arts class). This form is available only from the Registrar's Office for in-person pickup. The form is not available on the Registrar's website. This is because students need to be properly advised about use of the form, signatures needed and process. If you are unable to come in person to pick up the form, please call the Registrar's Office at 401.454.6151 for assistance and advice.

For additional information, email registrar@risd.edu or call **401.454.6151**.