

## How to Subscribe to the RISD Academic Calendar on Google

You can add the RISD academic calendar by following the options below.

---

### *Standard Option*

This is the option that almost everyone should use. It is available to anyone with a RISD.edu email address.

1. Open your own RISD Google calendar. On the left hand side, directly under "Other calendars" is a box.
  2. Place your cursor in the box and type "RISD Academic Calendar." You will see the calendar name associated with the email [academiccalendar@risd.edu](mailto:academiccalendar@risd.edu). Highlight that one and choose it.
  3. Done!
- 

### *Additional Options*

The following two options are for users who know what ICS feeds and XML feeds are for and want to use them. The vast majority of users can ignore these options. If you don't know what ICS or XML feeds are for, then certainly ignore them; or, feel free to learn about them and see if you have any use for them as an addition to the standard option.

Additional option one:

An ICS feed for the RISD academic calendar is available at the following address:

<https://calendar.google.com/calendar/ical/academiccalendar%40risd.edu/public/basic.ics>

Copy the link in the box above and paste it into your web browser

---

Additional option two:

An XML feed for the RISD academic calendar is available at the following address:

[https://www.google.com/calendar/feeds/risd.edu\\_ppph3ibs9i714etlanrl2bi6uk%40group.calendar.google.com/public/basic](https://www.google.com/calendar/feeds/risd.edu_ppph3ibs9i714etlanrl2bi6uk%40group.calendar.google.com/public/basic)

Copy the link in the box above and paste it into your web browser